

District: Holmes County Consolidated School District

Section: I - Instructional Program

Policy Code: IDCAB - Credit Recovery Program

CREDIT RECOVERY PROGRAM

As a means of helping students get back on track toward graduation and to encourage students to remain in school, the Holmes County Consolidated District School Board shall offer a “Credit Recovery Program” which allows students within the school district to earn credit for a course that was previously failed. **Beginning in school year 2024-2025, Credit recovery will only be available to a student within the calendar year from which the student failed the course.**

“Credit Recovery” shall be defined as a course-specific, skilled based learning opportunity for students who have previously been unsuccessful in mastering content / skills required to receive course credit or earn promotion. In order to be eligible for credit recovery, a student must have:

1. Completed the entire course and received a failing grade for the course, and/or
2. Failed a SATP assessment

Credit recovery courses are to be used only for graduation requirements. Students must have had a grade of 55 or above in the course to participate in a credit recovery course and the credit recovery grade shall be factored with the original failing grade in order to determine the student’s final grade. A student who failed a course (such as English) may take the Credit Recovery Class in addition to the next level (of English) during the same school year. Credit recovery cannot be used by a student who has passed the course in order to improve the student’s assigned course grade.

A student who has passed a SATP class, but failed the SATP assessment may enroll in credit recovery for remediation only. The grade earned for the SATP class remains unchanged.

Credit recovery courses shall be delivered via online program, direct instruction, computer assisted instruction, etc. The credit recovery course must be completed in nine weeks with 60 percent mastery. Teachers shall be trained to facilitate the online courses and the classes shall be asynchronous (students don’t have to be online at a certain time). Certified staff shall be used to facilitate online credit recovery.

The school district shall allow time during the school day and after school so that students may work on course material. Students shall be allowed to log on and work on course material from home. Credit recovery programs may also be held in the summer similar to extended school.

The credit recovery program shall include an assessment of individual student’s strengths and weaknesses in regard to course content, and based on this assessment, the students shall complete instruction only on the course objectives which have not been mastered. Parents shall be counseled about providing resources and motivation for their children. Upon mastery of the objectives, the student shall receive credit for the course.

A student who selects credit recovery to earn a Carnegie unit may only earn the minimal passing grade on the district’s grading scale.

ADMISSION TO AND REMOVAL FROM THE CREDIT RECOVERY PROGRAM

Each participant shall complete and application process that requires—at a minimum—teacher

recommendations, an outline of the course objectives that will be covered, mastery criteria, timelines for completion of the program and parental consent.

Last Review Date: June 6, 2022

Review History:

Adopted Date: 1/30/2018

Approved/Revised Date: 4/20/2023