

Holmes County Consolidated School District

Dropout Prevention Plan



2021-2022

Connecting for Success: Every Child, Every Classroom, Every Day

Dr. Jennifer Wilson
Interim Superintendent of Schools



Holmes County Consolidated School District Dropout Prevention Plan

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Holmes County Consolidated School District Dropout Prevention Plan

On behalf of the Holmes County Consolidated School District, I hereby submit a local Dropout Prevention Plan to provide goals, activities and services necessary to meet the three overarching goals of the state dropout prevention plan: 1) Increasing the state graduation rate; 2) reduce the state dropout rate; and 3) reducing the truancy rate.

I hereby certify that our school district will evaluate our district dropout prevention plan on an annual basis to determine appropriate changes needed for future school years.

I hereby certify that our District School Board has reviewed and approved this plan for submission to the Mississippi Department of Education.

Dropout Prevention Team Leader:

Name: Carol L. Stone

Title: College & Career Readiness Administrator


Mailing Address: 313 Olive Street
Lexington, MS 39095

Telephone Number: 662-834-2175

Fax Number: 662-834-4002

Interim District Superintendent: Dr. Jennifer Wilson

School Board Chairperson: Dr. Jennifer Wilson

Two handwritten signatures in blue ink, both reading "Jennifer Wilson", are written over horizontal lines. The top signature is more stylized, while the bottom one is more legible. Below each signature is the word "(Signature)" in parentheses.



Holmes County Consolidated School District Dropout Prevention Plan

Dropout Prevention/Restructuring Plan Assurances Page (Fillable)

On behalf of Holmes County Consolidated School, I hereby submit the Dropout Prevention/Restructuring Plan to provide goals, activities, and services necessary to meet the overarching goals of the state dropout prevention plan:

- Reducing the retention rates in grades kindergarten, first and second.
- Targeting subgroups that need additional assistance to meet graduation requirements.
- Developing dropout recovery initiatives that focus on students age seventeen (17) through twenty-one (21), who dropped out of school (i.e., Mississippi Works).
- Addressing how students will transition to the home school district from the juvenile detention centers.

I hereby certify that our school district will evaluate our district dropout prevention plan on an annual basis to determine appropriate changes needed for future school years.

I hereby certify that our District School Board has reviewed and approved this plan for submission to the Mississippi Department of Education.

District Superintendent: Dr. Jennifer Wilson


Signature

8/26/21

Date

School Board Chair:

Dr. Jennifer Wilson


Signature

8/26/21

Date



Holmes County Consolidated School District Dropout Prevention Plan

Holmes County Consolidated School District Dropout Prevention Plan

MISSION: Connect with all stakeholders for the Success of Every Child, Every Classroom, Every Day.

VISION: A model rural school district where all students graduate prepared to succeed in a global community.



Holmes County Consolidated School District Dropout Prevention Plan

District Dropout Prevention Plan Team Members

District Team Members	Position
Dr. Jennifer Wilson	Interim Superintendent
Dr. Shimelle Mayers	Assistant Superintendent
Carol L. Stone	Administrator: College and Career Readiness Contact Person: Dropout Prevention
Dr. Jason Sargent	Director of Testing and Accountability
Dr. Shem Whigham	Director: Math and Science
Dr. LaShonda Catchings	Director: ELA and Social Studies
Antwayn Patrick	Administrator: Graduates Within Reach Academy
Kawana Horton	Program Liaison: Graduates Within Reach Academy
Shintri Hathorn	Director: Career and Technical Education Center
Joy Johnson-Hoover	District Social Worker



Holmes County Consolidated School District Dropout Prevention Plan

SECTION I

District Summary Data

Total Number of Schools: 7	Elementary Schools: 4	Middle Schools: 2	High Schools: 1
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School	Counselor Student Ratio	Enrollment	Males	Females	Asian	Black	Hispanic	Native American	White
Holmes County Central High School	1:259	778	400	378	1	771	--	--	6
Williams-Sullivan Middle School	1:257	257	138	119	--	250	2	--	5
S.V. Marshall Middle School	1:315	315	168	147	--	314	--	--	1
Goodman Pickens Elementary School	1:164	164	79	85	--	164	--	--	--
Durant Elementary School	1:246	246	124	122	1	236	2		7
William Dean, Jr. Elementary School	1:387	387	204	183	--	379	--	1	7
S.V. Marshall Elementary School	1:196	196	101	95	1	194	--	--	1

	2021	2020	2019	2018
Graduation Rate:	98.1%	80.7%	70%	77.6%
Dropout Rate	0.0%	12.7%	23.7%	15.4%
ACT	-	14.4	9.9	9.5
Average Daily Attendance	88.28% Month 4 2020-2021	93.83% Month 4 2019-2020	95.84% Month 4 2018-2019	N/A (Prior to Consolidation)
Truancy (Students with 5 or more unexcused absences)	1887	1509	1500	N/A (Prior to Consolidation)



Holmes County Consolidated School District Dropout Prevention Plan

2018-2019 MAAP Data—Percent Proficient and Above				
	Language Arts (HCCSD--State)		Mathematics (HCCSD--State)	
Grade 3 ALL	27% --48%		19% - 52%	
Grade 3 (Students with Disabilities)	10%--28%		20% - 33%	
Grade 4	22%--48%		22% - 49%	
Grade 4 (Students with Disabilities)	18%--26%		14% - 27%	
Grade 5	20%--43%		14% - 39%	
Grade 5 (Students with Disabilities)	11--20%		10% - 17%	
Grade 6	15%--34%		18% - 48%	
Grade 6 (Students with Disabilities)	10%--13%		10% - 19%	
Grade 7	19%--38%		25% - 51%	
Grade 7 (Students with Disabilities)	10%--13%		10% - 18%	
Grade 8	18%--37%		20% - 44%	
Grade 8 (Students with Disabilities)	10%--13%		10% - 15%	
2018-2019 High School Subject Area Tests—Percent Proficient and Above				
	Algebra I	U.S. History	Biology I	English II
All Grades	12% - 41%	3.6%	28.9%	10%--35%
Students with Disabilities	10% - 17%			10%--12%

District Accountability		
	2019	2020
Durant Elementary School	D	NA
Goodman Pickens Elementary School	D	NA
William Dean Elementary School	F	NA
S.V. Marshall Elementary School	D	NA
S.V. Marshall Middle School	NA (recently configured)	NA
Williams-Sullivan Elementary School		
Williams-Sullivan Middle School	D	NA
Holmes County Central High School	F	NA
Holmes County Consolidated School District	F	NA

***Due to COVID-19 exemptions for accountability, projected accountability scores are being used. 2021 Accountability results will be frozen due to COVID-19. The 2021 Graduation is the one approved by the MS State Board of Education.*



Holmes County Consolidated School District Dropout Prevention Plan

SECTION II

District Level Plan



Holmes County Consolidated School District Dropout Prevention Plan

DISTRICT GOAL 1: *Reduce retention rates in Kindergarten – 2nd Grade by 5% by May 2022.*

Desired Impact: Students will make sufficient growth within the achievement levels of the accountability system.

Action	Responsible	Implementation Deadline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Review of Early Warning Systems Course Performance to identify students at-risk of failing and provide academic/behavioral supports	MTSS Coordinator	September 2021 and ongoing throughout the year	EWS training in SAMS for administrators and counselors	Teachers, counselors, parents, and students	
Review of behavior and attendance in EWS to identify students who are at-risk of failing	Principals and Assistant Principals	September 2021 and ongoing throughout the year	Continued training on EWS for school personnel	Teachers, counselor, students, parents, MSIS clerk	
Provide school level teacher training on selection and use of appropriate interventions	Principal and Assistant Principals	September 2021		Curriculum Coordinators MTSS Coordinators Instructional Coaches	
Train instructional leadership using best practices for instruction, intervention, and data analysis to guide instruction	Assistant Superintendent	September 2021	Time for Professional Learning Communities; Job-embedded Professional Development; funding for job-embedded Professional Development	MTSS Coordinator Curriculum Coordinators Instructional Coaches Teachers	
Provide additional training on the MTSS process for school level teams and staff.	District MTSS Coordinator/ School MTSS Coordinators	October 2021	Updated MTSS guidance documents; intervention software; Behavior Intervention Plans; Staff training on the MTSS process	Counselors, students, teachers, school administrators, School MTSS coordinators; parents	
Provide individualized plan of support for students who are at-risk of failing.	MTSS Coordinators/ Counselors	November 2021	Individual academic success plan (ISPs), template, attendance plan template, and behavior plan templates	Students, counselors, teachers, parents, and MTSS Coordinators	
Meet weekly with students to review progress towards achievement of targets in plans.	Counselor	November 2021 and ongoing throughout the year	Conference Schedules	Counselor Teachers Parents/Guardians	



Holmes County Consolidated School District Dropout Prevention Plan

Evidence to Monitor Progress Towards Achieving Goal

Review progress reports, report cards, MTSS portfolios, and/or academic success forms monthly to assess academic improvement.

Training agendas, sign-in sheets; classroom observations

Intervention integrity checks

Needs assessment; mid-year and end of year MTSS program evaluation



Holmes County Consolidated School District Dropout Prevention Plan

DISTRICT GOAL 2: *Increase the graduation rate of all subgroups to 85% or higher by the end of the 2021-2022 school year.*

Desired Impact: The appropriate additional support will be provided to ensure each student has what he/she needs to meet graduation requirements.

Action	Responsible	Implementation Deadline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Provide academic support to identified students needing credit recovery	Principal and Assistant Principal	September 2021 and ongoing throughout the year	Edgenuity Training	Graduates Within Reach Principal Graduates Within Reach Liaison Students Parents/Guardians	
Develop and implement individual success plans for ALL students during their 7th grade year.	Middle School Counselor	October 2021 and completed annually	Major Clarity	Counselors, teachers, students, and parents	
Provide support through school counseling services to students identified through the Early Warning System.	Counselors	October 21 and ongoing	Professional Development	Counselors Teachers	
Provide targeted remediation for students who are not on track to master grade level standards based on district benchmark results and course performance	Principal and Assistant Principal	November 2021 and ongoing	District Benchmark Data; SAM's grade report data	Teachers	
Assign academic advisors to high school students obtaining the traditional diploma option to provide academic support and guidance.	Principal and Assistant Principal	December 2021	Training for advisors Session conversation starters	Instructional Coaches, Counselors, teachers, students, and librarians	
Implement small career focus groups in the middle school based on individual success plans	Middle school counselor	January 2022	Activities for focus groups and career portfolios	Counselors and teachers	
Provide ACT tutorials for high school students prior to the state-wide ACT administration.	Principal and Assistant Principal	January 2022 and ongoing	Career Exploration Software/Program and/or Speakers	Counselors, teachers, students and parents	



Holmes County Consolidated School District Dropout Prevention Plan

Evidence to Monitor Progress Towards Achieving Goal

Individual Success Plans

Schedules for small focus groups

Schedules and sign-in sheets for academic advisors

Sign-in sheets and schedule for ACT Tutorial

Intervention Plans

Schedule and lesson plans for remediation and intervention

Detailed progress reports

Reports from SAM's

Benchmark Data Reports

Progress monitoring from credit recovery courses



Holmes County Consolidated School District Dropout Prevention Plan

DISTRICT GOAL 3: *Build collaborative partnerships with community agencies to provide education services and/or workforce training for students ages 17-21 who have previously dropped out of school.*

Desired Impact: The number of students successfully transitioning into the workforce will increase.

Action	Responsible	Timeline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Identify community-based agencies and services that assist students in academic and career development.	Coordinator of Counseling and College & Career Readiness Administrator	December 2021	Listing of Community-Based Agencies that provide the services Contacts for agencies	CTE Director; Graduates within Reach Administrator; Community Agencies; Colleges; Counselors; Students Parents/Guardians	
Provide communication to students and parents regarding the option for academic and career development.	Coordinator of Counseling and College & Career Readiness Administrator	December 2021	Contact information of students and parents Flyers	Agencies, Counselors Students Parents/Guardians	
Assist students' enrollment process Monitor attendance and completion	Coordinator of Counseling and/or College & Career Readiness Administrator and Counselor	February 2022	Program applications Contact Information	Students Counselors Parents/Guardians Administrator and Program Liaison of the Graduates Within Reach Academy	



Holmes County Consolidated School District Dropout Prevention Plan

Evidence to Monitor Progress Progress Towards Achieving Goal

Sign-in sheets of meeting with agencies, meeting agendas, and minutes

Call logs and emails

Flyers/Brochures on the available education services and workforce training options for students who dropped out of school between 17-21

Enrollment updates from agencies

Documentation of Individual meetings with students and parents, check in signatures on district forms

An executed agreement between the district and agencies



Holmes County Consolidated School District Dropout Prevention Plan

DISTRICT GOAL 4: *Provide guidance to schools to support students transitioning from Juvenile Detention Centers back to the district.*

Desired Impact: Students will successfully transition to the school district from the juvenile detention center.

Action	Responsible	Timeline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Develop written procedures for the transitioning of students from a juvenile detention center back to a traditional school setting.	Assistant Superintendent	October 2021	MDE guidance document for alternative education programs. School level training on the plan.	Director of Testing and Accountability Graduates within Reach Administration and Program Liaison Counseling Coordinator Youth Court Counselor	
Utilize the Multi-Tiered Support System for students transitioning from a juvenile detention center to make an assessment of the student's academic and behavior needs.	MTSS Coordinator	October 2021	Professional Development		
Provide individualized support by the school counselor for students transitioning from a juvenile detention center.	Counselors	October 2021	Professional development	School Counselors District Social Workers MTSS Coordinator	
Develop a transition template that will serve as a guide for schools in assisting students' transitioning process.	Assistant Superintendent	October 2021		MTSS Coordinator Principals and Assistant Principals Parent and Community Representative	
Evidence to Monitor Progress Towards Achieving the Goal					
Discipline committee sign-in sheets and agendas Pre and post surveys of students District transition guidance documents					



Holmes County Consolidated School District Dropout Prevention Plan

DISTRICT GOAL 5: Reduce the truancy rate by 10% each year for the next five years.

Desired Impact: School attendance will increase which will lead to more quality instructional time for students.

Action	Responsible	Timeline	Resources/Professional Development Needed	Person(s) Involved	Date Achieved
Daily contact to parents of students who are absent.	Principal Assistant Principal	September 2021	MSIS Daily attendance reports; SAM's Report; District Notification Phone System; Student Contact Information	Counselors MTSS Coordinators MSIS Clerks Parents/Guardians District Social Workers	
Develop attendance plans for students with 4 unexcused absences.	Principal Assistant Principal	September 2021		Counselors MTSS Coordinators Parents/Guardians	
Implement Positive Behavior Intervention Supports (PBIS) with fidelity.	Principal Assistant Principal	September 2021	Reach MS (PBIS)	PBIS Coordinators Teachers	
Develop strategies to reduce out of school suspensions.	Principal Assistant Principal	September 2021	Reach MS (PBIS)	Counselors Alternative School Principal Alternative School Liaison District Social Worker	
Implement daily monitoring of student attendance, utilizing staff to follow-up on students who have unexcused absences	Principal and Assistant Principal	September 2021 and ongoing throughout the year	Continued training on student information system for school personnel	Parent Liaisons MSIS Clerks	
Conduct daily check in and check out for students who are chronically absent.	Counselors	September 2021 and ongoing throughout the year	NA	Teachers, counselor, students, parents, MSIS clerk	



Holmes County Consolidated School District Dropout Prevention Plan

Evidence to Monitor Progress Towards Achieving the Goal

Check-In logs, daily attendance reports; monthly truancy reports; behavior records

Discipline committee sign-in sheets and agendas

District transition guidance document

Pre and post surveys of students



Holmes County Consolidated School District Dropout Prevention Plan

SECTION III

Holmes County Central High School Feeder Pattern

Action Plans

Schools

Holmes County Central High School (Grades 9-12)

S. V. Marshall Middle School (Grades 6-8)

Williams-Sullivan Elementary School (Grades 6-8)



Holmes County Consolidated School District Dropout Prevention Plan

Holmes County Central High School Early Warning System Action Plan



School Team Members	Position
Dr. Kerry Gray	Administrator
Valerie Bankhead	Administrator
Lindia Sanders	Administrator
Stacy Smith	Administrator
Brittany Roberts	Counselor
Jessica Jenkins	Counselor
John Perry	Counselor
Rashunda Archer	Counselor
Frenchetta Lipsey	MSIS Clerk
Marissa Butler	Teacher
Robert Hogan	Teacher

List of Data Analyzed
HCCHS 2019-2020 School Status Data-Attendance, Behavior, Academic
Early Warning System (SAMS SPECTRA)- Attendance, Behavior, Academic
Teacher/Office Referrals
MSIS Monthly Reports



Holmes County Consolidated School District Dropout Prevention Plan

ATTENDANCE SMART GOAL

Students' average daily attendance average will increase to 95% by December 2021.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Develop an attendance procedure that will create better checks and balances on monitoring period by period attendance against the morning absentee list which will be completed and delivered to teachers by 9:00 am each morning.	Assistant Principals/ Administrators	September 2021	Follow-up Training on SAMs	Principal and Administrators Teachers MSIS Clerk Counselors	
Parent or guardian will be contacted each day a student is absent and will document on district/school call log.	MSIS Clerk	September 2021	NA	Principal and Administrators MSIS Clerk Secretary Parent Liaison Parents/Guardians	
Students that have missed three (5) or more unexcused days during any 9-week period will check in with counselor on daily basis.	MSIS Clerk Counselors	October 2021	NA	Principal and Administrators MSIS Clerk Secretary Counselor Students	
Attendance plans will be developed for students with 10 or more absentee.	Administrators Counselors	October 2021	NA	Principal and Administrators Counselors Students Parents/Guardians	

Progress Monitoring

Date	Evidence to Determine Progress Toward Achieving Goal	Potential Adjustments
December 2021	Agenda Sign-In Sheets	n/a
December 2021	Attendance Reports via School Status and SAMs	n/a



Holmes County Consolidated School District Dropout Prevention Plan

BEHAVIOR SMART GOAL

Decrease the number of reported out-of-school suspensions by fifty percent (50%) by May 2022.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Implementation of Individual and/ or Group Counseling sessions on positive behaviors for students with three (3) or more referrals.	Administrators Counselors	October 2021	SAMs Training: accessing reports School Status Training	Principal Administrators Counselors Teachers Students	
Train Faculty and Staff on District/ School Wide Expectations, minor and major referrals, and a reinforcement system.	PBIS Team Leadership Team	October 2021	Reach MS PBIS Training	Administrators PBIS Team Teachers Staff	
Train teachers on implementing Positive Behavior and Intervention Supports (PBIS) Activities/ Lessons within lesson plans and instruction. Refer students with multiple Out-of-School Suspensions (OSS) to District Social Worker for services.	Counselors	October 2021		Administrators	

Progress Monitoring

Date	Evidence to Determine Progress Toward Achieving Goal	Potential Adjustments
Time Frame: On- Going/ Bi-Weekly	Discipline data from SAM Spectra and School Status.	Timeframe may adjust from bi-weekly to weekly depending upon status of discipline percentage
October 2021 and On-going	Review number of referrals that have been submitted on a bi-weekly basis.	The types of PBIS recognition and incentives for students and staff, and the frequency of school-wide celebrations.
October 2021 and On-going	Review discipline data in SAM Spectra, School Status and PBIS The Big Five data	The timing of building observation walk-throughs. Supervision/duty locations of staff.



Holmes County Consolidated School District Dropout Prevention Plan

COURSE PERFORMANCE SMART GOAL

Decrease course failures of students from 49.6% to less than 25% by March 2022.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Provide training for the instructional staff on Effective Instruction, effective assessments and the district's grading policy.	Administrators	September 2021	District Grading Policy	Administrators District Academic Coordinators	
Utilize the Early Warning System to identify students at-risk of failing.	Administrators Counselors Teachers	September 2021	Professional Development: The Early Warning System	Administrators Counselors Teachers	
Counseling provided to students who are failing at the end of each 4.5week grading period.	Teachers Counselors	October 2021		Counselors Teachers Students Parents/Guardians	
Implement Student Data Review into Weekly Professional Learning Community (PLC's) meetings.	Administrators	October 2021	Professional Development: Analyzing Data to Meet Goals	Administrators Teachers	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal		Potential Adjustments		
October 2021 Each term midpoint (4.5 weeks)	SAM Spectra Grading Reports Student Progress Reports		Timeframe may adjust from bi-weekly to monthly as numbers decrease.		
Monthly	Early Warning System Student List				
Monthly	Counselor Logs		Time frame may need to be adjusted based on severity of students' academic issues.		



Holmes County Consolidated School District Dropout Prevention Plan

S.V. Marshall Middle Early Warning System Action Plan



School Team Members	Position
Bridgett Wheaton	Administrator
Porsche Dixon	Administrator
Erica Dumas	Counselor
Brittany Harris	Teacher
Eureka Sample	Teacher
Sophia Williams	SPED Teacher and LSC
D.L. Canada	Teacher
Terrell Brown	Teacher

List of Data Analyzed

MSIS Behavior Reporting
Report Cards
MTSS list from 2019-2020
MAAP assessment
MSIS Attendance Reporting



Holmes County Consolidated School District Dropout Prevention Plan

ATTENDANCE SMART GOAL

Decrease by 20% the number of students who are chronically absent by December 2021.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Identify students who were chronically absent during previous school term.	Administrators Counselor MSIS Clerk	August 2021	NA	Administrators Parent Liaison Teacher/LSC	
Daily parental contact of students who are not in attendance compliance.	Administrators Teachers MSIS Clerk Parent Liaison Counselor	September 2021	Call log	Parents Students Teachers Administrators Counselors	
Create a plan or attendance contract to address tardiness	Administrators Counselor	September 2021	NA	Administrators Counselors Students Parents	
Daily parental contact of students who are not in attendance compliance.	Parent Liaison Counselor	October 2021	NA	Parent Liaison MSIS Clerk Counselor Teachers	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal		Potential Adjustments		
October; On-going	Data Review Meeting documents (sign-in sheets, agenda and individual attendance reports)		Frequency of the attendance reports		
November 2021	An increase in the Average Daily Attendance rate		Implement intensive contact measures (contact other family members, mail correspondence and home visits).		
December 2021	A decrease in absences for students with a trend of chronic absences.				



Holmes County Consolidated School District Dropout Prevention Plan

BEHAVIOR SMART GOAL

Decrease by 20% the number of office discipline referrals submitted for the offense of disrespect.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Provide teachers and staff PBIS professional development/training.	Administrator PBIS Team Counselor	October 2021	Reach MS PBIS Training	PBIS Team Counselor	
Implement the PBIS Initiative thoroughly.	Counselor PBIS Team	October 2021	PBIS Matrix PBIS Lesson Plans PBIS area posters	Administrators Counselor Teachers and Staff	
Provide students Social and Emotional Learning	Counselor	November 2021	Social and Emotional Standards Social and Emotional Materials	Counselor Teachers	
Provide counseling for students with the greatest number of office discipline referrals for the offense of disrespect.	Administrators Counselor Teachers	November 2021	Discipline Reports	Counselor	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal		Potential Adjustments		
October 2021; On Going	Certificates of Completion: PBIS Training Observation Checklist: Matrix, Lesson Plans and PBIS Posters		Online Professional Development Schedule (Reach MS)		
November 2021	High rate of student participation in school wide PBIS Celebrations		COVID-19 Safety Protocols		
December 2021	A decrease rate in the number of office referrals for the offense of disrespect.				



Holmes County Consolidated School District Dropout Prevention Plan

COURSE PERFORMANCE SMART GOAL

By February 2022, decrease by 20% the number of students who were at risk of failing during the SY 2019-2020.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Provide students with interventions.	MTSS Coordinator Teachers	September 2020	MTSS Manual/Guide	MTSS Team Teachers	
Conduct weekly grade level and subject area team meetings. Discuss and implement best practices for low performing students and differentiated instruction.	Administrators Teachers	October 2021	Student Data Tracking Forms	Administrators Teachers	
Identify students who are at-risk of failing during the SY 2021-2022.	Administrators Teachers	October 2021	Mid-Term Failure List	Administrators Counselor Teachers	
Progress Monitoring					
Date	Evidence to Determine Progress Toward Achieving Goal		Potential Adjustments		
October 2021	Meeting Documents (agendas, assessment reports & etc.) Classroom Observations for effective instruction and assessments		Observation schedules		
September – December 2021 January – April 2022	Non-Passing Student Rosters		N/A		
September – December 2021 January – April 2022	Student intervention progress monitoring reports/charts		N/A		



Holmes County Consolidated School District Dropout Prevention Plan

Williams-Sullivan Elementary School Early Warning System Action Plan



School Team Members	Position
Dr. Karina Peterson	Administrator
Letitia C. Purnell	Counselor
Sherrita Lacy	Instructional Coach
Tremain Johnson	Teacher
Reena Singh	SPED Teacher and LSC
Angela Jordan	Teacher

List of Data Analyzed	
Williams-Sullivan 2019-2020 School Status Data:	
Attendance: Average Daily Attendance: 93.50% (Most students missed on Fridays)	
Behavior: Total discipline behavior reported 110 referrals (65- fighting; 45-disrespect for authority)	
Academics:	
Course performance as per Case 2 -	“Bottom 25” Data for Grade Level 6 through 8
ELA Percentages=6 th : 17/28=61%	Math Percentages= 6 th : 15/28 = 54%
7 th : 23/30=77%	7 th : 19/30 = 63%
8 th : 4/21= 19%	8 th : 6/21 = 29%
Total Average: 44/79=56%	Total Average:40/79 = 51%



Holmes County Consolidated School District Dropout Prevention Plan

ATTENDANCE SMART GOAL

To increase the average daily attendance percentage rate for students from ninety-three percent (93%) to ninety-five (95%) percent by December 2021.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Students' attendance will be monitored on a daily basis per data provided from SAM Spectra.	MSIS Clerk Secretary	October 2021	Internet Access	MSIS Clerk Secretary	
MSIS Clerk/ Secretary will attempt parental/ guardian contact to inform of student's unexcused day and will document on district/school call log.	MSIS Clerk Secretary	October 2021		MSIS Clerk Secretary Parent Liaison	
Students that have missed three (3) or more unexcused days will have a notification sent home by attendance personnel and a parental call documented on the district/school call log.	MSIS Clerk Secretary	October 2021		MSIS Clerk Secretary	

Progress Monitoring

<i>Date</i>	<i>Evidence to Determine Progress Toward Achieving Goal</i>	<i>Potential Adjustments</i>
September 2021	Communications documented through phone call logs and a parent communication outreach file.	Keeping parental/ guardian contact information updated on either a quarter or semester timeline.
November - December 2021	Conduct home visits to documented addresses in SAM Spectra for follow-ups and/or verification of residency.	Availability of the district Social Worker Availability of district vehicle
October 2021 February 2021	Conduct parent/teacher conferences to discuss recommendations to improve students' attendance.	MTSS referral if attendance affects students' academics.



Holmes County Consolidated School District Dropout Prevention Plan

BEHAVIOR SMART GOAL

To reduce the percentage number of reported out of school suspensions by fifty percent (50%) by May 2022.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
Implementation of Individual and/ or Group Counseling sessions on positive behaviors for students with three (3) or more referrals.	Counselor	January 2022	NA	Counselor MSIS Clerk Students	
Provide PBIS Professional Development for faculty and staff. Topics: District/ School Wide Expectations, minor and major referrals, and reinforcement system, PBIS activities and PBIS lesson plans	Leadership Team PBIS Team	January 2022	Reach MS PBIS training materials	Administrators PBIS Team Teachers Staff	
Develop and implement a plan for alternative consequences for discipline.	Administration	December 2021	NA	Administrators School Leadship Team	
Implementation of Individual and/ or Group Counseling sessions on positive behaviors for students with three (3) or more referrals.	Counselor	January 2022	NA	MSIS Clerk Counselor Students	
Progress Monitoring					
<i>Date</i>	<i>Evidence to Determine Progress Toward Achieving Goal</i>		<i>Potential Adjustments</i>		
October 2021 February 2022	Review discipline data from SAM Spectra and School Status		Timeframe may adjust from bi-weekly to weekly depending upon status of discipline percentage		
October 2021 January 2022	Review number of referrals that have been submitted on a bi-weekly basis				
October 2021; On Going	Certificates of Completion: PBIS Training Observation Checklist: Matrix, Lesson Plans and PBIS Posters		Online Professional Development Schedule (Reach MS)		
November 2021	High rate of student participation in school wide PBIS Celebrations		COVID-19 Safety Protocols		



Holmes County Consolidated School District Dropout Prevention Plan

COURSE PERFORMANCE SMART GOAL

To increase the proficiency level of the Bottom 25% students (low performing) by twenty percent (20%) by May 2022.

Action Steps	Responsible	Deadline	Resources/Professional Development Needed	Persons Involved	Date Achieved
The Leadership Team will conduct a Professional Learning Community session on establishing Norms and Roles for future meetings.	Administrative Team	August 2021	Professional Development on Professional Learning Communities	Teachers Instructional Coach Administration	
Restructure school schedule to create common planning for subject area teachers and decrease class size.	Administrators Counselor	August 2021	N/A	Administration Counselor Instructional Coach	
Implementation of Learning Strategies for Bottom 25% students in ELA and Math	Instructional Coach Teachers	October 2021	Professional Development on Data Analysis and Using Data to Guide Instruction	Teachers Instructional Coach Administration	
Provide low performing students support via academic interventions.	Instructional Coach Teachers	March 2022	MTSS Training MTSS Manual Student Data: Diagnostic Screening and Grade Reports	Instructional Coach Teachers	
Progress Monitoring					
<i>Date</i>	<i>Evidence to Determine Progress Toward Achieving Goal</i>		<i>Potential Adjustments</i>		
October 2021	Agenda Professional Learning Community Session Minutes Sign- In Sheets		N/A		
September – December 2021 February – April 2022	Review midterm and nine weeks grades for both ELA and Math		N/A		
On-going	Classroom Observations (Instruction)		N/A		
September – December 2021 January – April 2022	Intervention Progress Monitoring		Progress monitoring resources		