

HOLMES COUNTY CONSOLIDATED SCHOOL DISTRICT

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES PLAN 2021-2022

DR. DEBRA POWELL, SUPERINTENDENT OF SCHOOLS

HCCSD Safe Return to In-Person Plan

The Holmes County Consolidated School District (HCCSD) has taken and will continue to take actions to ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs.

All members of the school community continue to be impacted by the COVID-19 Pandemic and as we move forward into the 2021-2022 school year, various supports will be needed. Along with our focus on physical safety, support for the well-being of our students and staff is of the utmost importance. As in-person instruction opens to all students five days a week, HCCSD will continue to nurture the relationships that have been established with all stakeholders, while consistently providing a safe, effective, and equitable learning environment for our students, families, and employees.

The following outlines the Holmes County Consolidated School District's Plan for Safe Return to In-Person Instruction and Continuity of Services.

ACADEMIC PROGRAMMING

The Academic Calendar consists of 180 instructional days as required by MS Code 37-13-63 and MDE Process Standard 13. In an effort to be fully prepared for this ever-changing context, HCCSD has developed a traditional and virtual scheduling scenarios for the school year based on the Mississippi's Department of Education's guidance document Considerations for Reopening Mississippi Schools. The Holmes County Consolidated School District advances an instructional model that prioritizes student engagement and a focus on the 5E Model of Instruction, Engage, Explore, Explain, Elaborate, Evaluate. As we move into the 2021- 2022 school year, we reaffirm our commitment to providing instructional opportunities that prepare students for their future. All students will be given frequent opportunities to investigate college or career paths, experience real world challenges, and participate in meaningful learning that leads to authentic assessments. By prioritizing this instructional model, HCCSD affords students avenues for recouping learning loss and strengthening the relationships that were forged during the modified school year of 2020-2021.

Traditional Learning

Students attend school in person. For the 2021-2022 school year. The 100 % Virtual Learning Option is limited to students with medical limitations. All virtual learning requests are subject to approval of the administration. HCCSD has made plans to provide both hybrid learning and virtual learning as needed.

HCCSD Safe Return to In-Person Plan

Virtual Learning

Students attend school virtually using the online continuous model of instruction.

Students will follow their normal daily schedule to complete assignments. At Home Learning Packets will be available and aligned with virtual instruction.

District-wide School Closures due to Outbreak

The Holmes County Consolidated School District will provide instruction on a modified schedule utilizing 100% Virtual Learning using the Continuous Model of Instruction, in the event students are restricted to report face to face due to mandated school closures (see SCI-Supporting Continuous Instruction Plan pg.2)



HCCSD Safe Return to In-Person Plan



Holmes County Consolidated School District

Connecting for Success: Every Child, Every Classroom, Every Day

SUPPORTING CONTINUOUS INSTRUCTION

Content Delivery: Providing Access to All Students



LEARNING METHOD

Virtual Online Instruction (with technology)

- Live online teacher-led instruction every day from 7:30-1:00p.m.
- Additional learning activities will be assigned to students beyond the 1:00p.m. time frame.
- Students may contact their teacher through Google Classroom and/or by email. They are encouraged to do so whenever necessary.
- **Teacher Support** – A teacher or his/her designee will make daily contact via telephone with the student(s) and or parent/parents designee to provide instructional support with assignments and answer any questions they may have. Teachers will submit contact logs to their building level Principal weekly
- Students with disabilities will be provided lessons, classwork and other activities that have been adapted based on the individual need of the student.
- Students with disabilities will receive additional small group and 1-on-1 assistance and instruction through the virtual learning program.
- With online learners, teachers will monitor who is submitting assignments online and attending live classes on Zoom or virtual check-ins on Google Classroom as well as through School Status.



LEARNING METHOD

Learn at Home Packets (without technology)

- Weekly Learn at Home Packets with instruction for completion every day from 7:30-1:00p.m.
- Learn at Home Packet are aligned with virtual instruction.
- Additional learning activities will be assigned to students beyond the 1:00p.m. time frame.
- **Teacher Support** – A teacher or his/her designee will make daily contact via telephone with the student(s) and or parent/parents designee to provide instructional support with assignments and answer any questions they may have. Teachers will submit contact logs to their building level Principal weekly.
- Learn at home packets will be provided to students with disabilities that include lessons, classwork and other activities that have been adapted based on the individual needs of the student.
- Students with disabilities will receive instruction based on the goals listed in the students IEP.
- With students who are unable to participate in online learning, teachers will reach out to families via phone (school status) or email and track who is returning written assignments to school.

Ongoing support will be provided to students and families throughout this process.

HCCSD Safe Return to In-Person Plan

DAILY SCHEDULES

- All secondary schools (Holmes County Central High School, Williams-Sullivan Middle School, SV Marshall Middle School) will attend in-person all five days utilizing a block schedule. This 94-minute class time will be structured on an A/B/C rotation. This allows teachers to support students in accelerating the loss of learning and recover foundational skills that may have been either missed or not fully mastered by students due to COVID-19 conditions.

MASTER SCHEDULING				
Monday (A-Day)	Tuesday (B- Day)	Wednesday (A-Day)	Thursday (B-Day)	Friday (C-Day)
Block 1	Block 5	Block 1	Block 5	Block 1
Block 2	Block 6	Block 2	Block 6	Block 2
Block 3	Block 7	Block 3	Block 7	Block 3
Block 4	Block 8	Block 4	Block 8	Block 4
				Block 5
				Block 6
				Block 7
				Block 8

- All elementary schools (Durant Elementary, Goodman-Pickens elementary, William-Dean Jr. Elementary, and SV Marshall Elementary) will attend in-person all five days with no hybrid K-2 placement.
Student schedules will be released on Active Parent prior to August 4, 2021.

FAMILY AND COMMUNICATION SUPPORT

- The Holmes County Consolidated School District is committed to providing transparent communication on a regular basis to all school and community members (families, employees, business partners, etc.) in an effort to support students and their academic success.
- The Superintendent, Dr. Debra Powell will disseminate information to the appropriate group(s), in a timely manner, utilizing the following methods:
 - Superintendent's Video Messages
 - School Status calls, texts, letters, and emails
 - HCCSD Leadership Meetings
 - HCCSD Board Meetings
 - HCCSD and School(s) Website, Facebook page, Twitter Account, Instagram Account, and YouTube Channel
 - HCCSD Employee Email System
 - Surveys for two-way communication will continue to be utilized to keep families informed on all aspects of the school learning environment, School Administrators and teachers will regularly communicate regarding events and students progress.
 - Active Parent will continue to be utilized as an access point for all parents to check on student progress.
- As always parents, community partners, and citizens may contact any school, or the School Administrative Offices, by phone to provide input or seek clarification on topics associated with the school division.

HCCSD Safe Return to In-Person Plan

TECHNOLOGY

- During the Fall of 2020, HCCSD issued all students K through 12th Grade Laptop Device in order for students to access instructional materials and resources, as well as attend synchronous classes for direct instruction.
- HCCSD also issued to any student who did not have Internet access a hotspot, paid for by HCCSD in order for students to access instructional materials and resources, as well as attend synchronous classes for direct instruction.
- HCCSD issued to any teacher who did not have Internet access at home a hotspot, paid for by HCCSD, in order for them to provide instructional materials and resources to students, as well as provide synchronous instruction to their students, if the school was to close due to COVID-19 conditions.
- For the 2021-2022 school year, HCCSD will continue to provide all students a laptop, as well as a hotspot for those who do not have Internet access, in order to access instructional materials and resources while not at school.
- HCCSD will also continue to provide to faculty and staff a laptop for remote work and a hotspot for Internet access if needed.
- Parents, students, and employees will sign the Acceptable Use Policy in order to utilize services.
- Needs Assessments will be conducted quarterly to identify the professional learning needs of the staff in utilizing technology to enhance in-person learning and support virtual learning.
- Wi-Fi Internet access will continue to be made available to the community for the 2021-2022 school year.

OPPORTUNITY FOR PUBLIC COMMENT

In developing the ARP ESSER Plan, the Holmes County Consolidated School District sought public input and took such input into account as described below. During the Title I virtual Informational Meeting May 27, 2021, public comment was allowed at the beginning of the meeting in order to provide all citizens an opportunity to have input into the 2021-2022 school year. Superintendent Powell presented the plan outlining aspects of the Safe Return to In-Person Instruction and Continuity of Services portions of the plan. At the close of the meeting, HCCSD posted on its website a survey for any citizen to comment and provide feedback on the Superintendents recommendations.

This plan is subject to change based on the Mississippi Department of Education and/or Government Executive Orders

MAINTAINING HEALTH AND SAFETY

The Holmes County Consolidated School District has taken and will continue to take actions to ensure the health and safety of students, educators, and other school and division staff during and following the return to full in-person instruction. A description of actions already taken and additional actions planned is below. The following actions were implemented during the 2020-2021 school year and will continue into the 2021-2022 school year as we return to full in-person instruction.

HCCSD Safe Return to In-Person Plan

OPERATIONS, HEALTH, & SAFETY

Bus/Transportation

Building Signage

Building Entry

Positive/Negative Reading

Exposure Isolation

Notification Procedures

Cafeteria

Gymnasium

Hall Transitions

Classroom

HCCSD Safe Return to In-Person Plan

Note: All buildings will be thoroughly cleaned and sanitized to include ventilation system. Maintenance Supervisor will set up an ongoing cleaning schedule for sanitizing throughout the day. All class rooms, offices, bathrooms, halls and common areas will be stocked with hand sanitizer. Bathrooms will also have soap and paper towels. Masks must be worn by everybody at all times.

Superintendent's Recommendations are based on:

- CDC Health and Safety Guidelines
- Updated Guidance from State and/or Local Agencies
- Current and Available resources

Bus/Transportation

Students will be spaced out 2 to a seat on the buses. Windows must remain open when weather permits. In the event of inclement or cold weather, windows must be cracked. Superintendent will work with transportation supervisor to devise a plan for multiple stop pick-ups. Also, we will stagger pick-up times for various school levels. Students will be required to wear masks at all times and hand sanitizer will be available for hand cleaning upon entering the bus. Drivers will sanitize after each pick up.

Building Signage

Universal District COVID guidelines will be posted near all building entries, hallways, classrooms, offices and bathrooms.

Building Entry

Everyone entering the building must have their temperature checked. Bus riders will enter as a COHORT and cleared as a collective body for building interaction. If a high temperature is read, the student or staff member will be immediately sent to the designated isolation room for COVID testing. If the student arrived on the bus, all student riders of that bus will be isolated until designated staff have cleared the student with the high temperature in need of the COVID test.

CDC Fever Levels:

For Children: 100.4 or higher

For Adults:

- Low-grade fever: between 98.6°F – 100.4°F
- Moderate-grade fever: between 100.4°F – 102.2°F
- High-grade fever: greater than 102.2°F.
- A temperature reading at or above 104°F requires immediate care.

HCCSD Safe Return to In-Person Plan

Positive/Negative Reading

If a student/staff has a positive COVID reading, the school staff will contact the parent/guardian for immediate pick-up. The campus principal will be notified immediately, who will in-turn notify his/her immediate supervisor. The Instructional Coach of each campus will be responsible for coordinating remote instruction for all students.

Exposure Isolation

If the primary student in question tests positive, the parents/guardian of the students will be contacted immediately for pick-up and 10-day home isolation period. If the test is negative, that student's parent/guardian will be contacted for pick-up, just for that day. The Instructional Coach of each campus will be responsible for coordinating remote instruction for all students.

Notification Procedures

The screening staff will notify the campus principal immediately. The principal will immediately notify his/her supervisor. The supervisor will notify the Superintendent, immediately and the he/she will notify the Board President.

Cafeteria

Designated seat placards will be placed on the chairs with the CDC recommended 3 feet apart spacing. Staff will be assigned an area for observation. As a student finishes eating, he/she will be told by the staff to go to class or the holding area.

Gymnasium

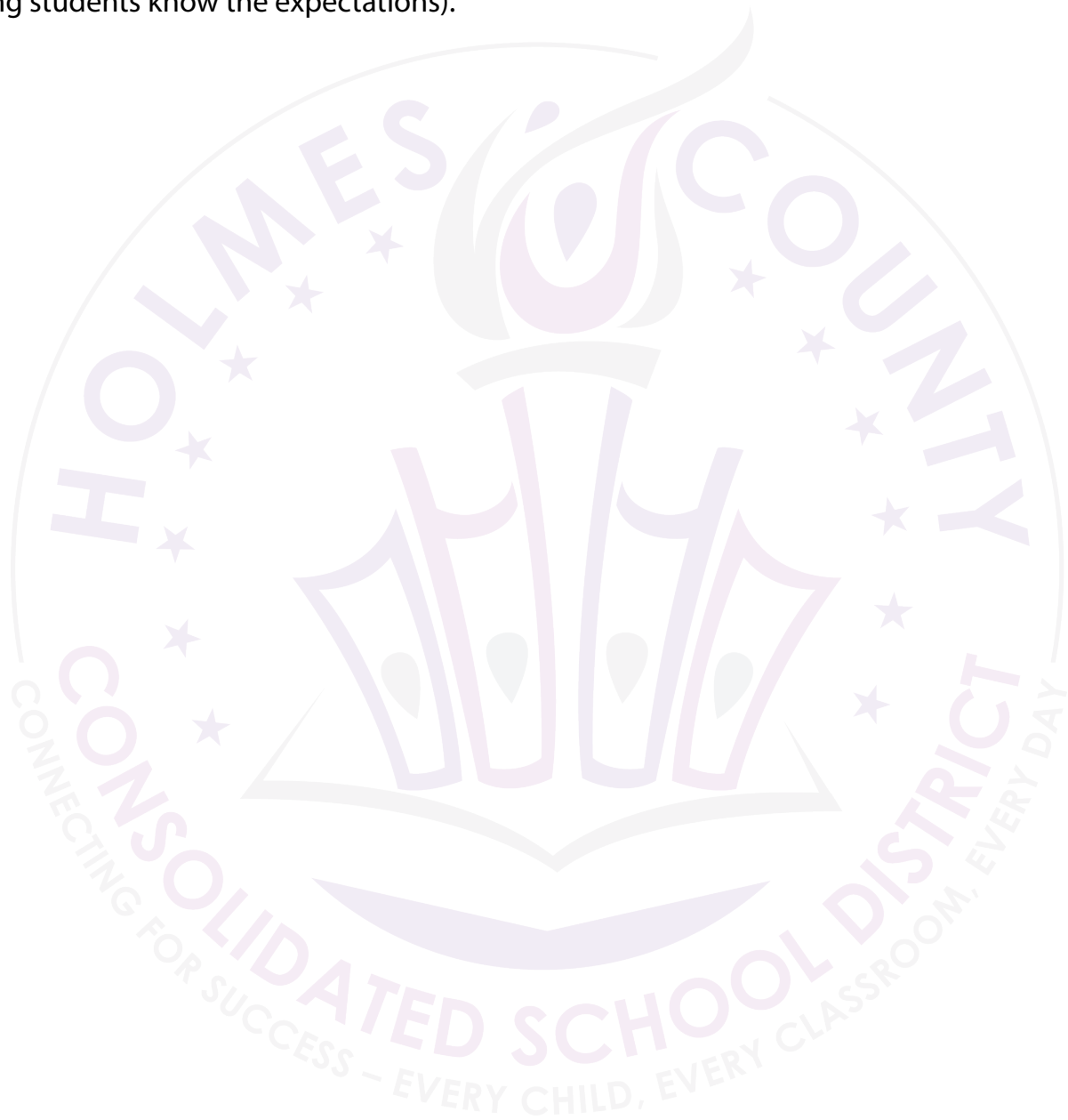
The gymnasium will be the morning holding area. Placards designating the 3 feet distance will be placed on the benches. Staff will be assigned for observation. All persons will wear a mask.

Hall Transitions

Students will walk closest to the wall in one direction leaving the middle open. Staff will be assigned to monitor the transitions. The students will be trained on the pacing in the halls by their advisory teacher. Elementary and Middle school level children will stay in Cohorts and teachers will move to accommodate subject changes, except for middle school ancillary.

Classroom

Seating will be spaced 3 feet apart. Teachers will cover the universal District COVID safety guidelines with the students at the beginning of each class (this will help make sure that late arriving students know the expectations).



HCCSD Facilities Cleaning Schedule per Building

TIME	SUN.	MON.	TUES.	WED.	THURS.	FRI.	SAT.
5:00 AM							
6:00 AM							
7:00 AM							
8:00 AM							
9:00 AM							
10:00 AM							
11:00 AM							
12:00 PM							
1:00 PM							
2:00 PM							
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12:00 AM							
1:00 AM							
2:00 AM							
3:00 AM							
4:00 AM							

Building Classroom Capacity

[illegible]

Principal's Checklist

	Communication with staff re: plan for return
	Review safety procedures and guidelines with staff
	Review of building for hallway signs, sanitation stations, water fountain safety, etc.
	Conversation with staff about expectations for distance learning days (COVID Quarantine)
	Review safety procedures and protocols to students
	Create an avenue to articulate safety procedures and protocols to parents
	Secretaries should make sure all emergency contact data is updated with parents
	Conduct building walkthrough with custodial staff to complete cleaning schedule document
	Complete Room Capacity Document

Other Specifications

Student PPE

- Two cloth facemasks
- Lanyards for facemask sanitary purposes
- Water bottles for water (No direct drinking from water fountain)
- Personal bottle of hand sanitizer

Staff PPE

- Two cloth face masks
- Face Shields
- Surgical face masks
- Hand sanitizer personal/classrooms
- Disinfecting Wipes

Building Air Quality

- Contract with Environmental Engineer to perform air quality tests of all facilities
 - Provide air ionizers where testing dictates the need
 - Isolation rooms will have an ionizer unit
 - Provide large ionizers in large areas such as cafeteria and gymnasium
- Contract with a control systems company to advise on fresh air flow and balance
 - Increase fresh air coming into the buildings
 - Install proper filter grades
 - Create a filter change schedule

PROFESSIONAL DEVELOPMENT DAYS (7)
SCHOOL CLOSED FOR STUDENTS

STAFF & STUDENT HOLIDAY

NEW EMPLOYEE ORIENTATION – JULY 28 & 29
TEACHERS REPORT – AUGUST 2

FIRST DAY FOR STUDENTS – AUGUST 5
LAST DAY FOR STUDENTS – MAY 19
LAST DAY FOR TEACHERS – MAY 20

TERM	NUMBER OF DAYS	STARTING	ENDING	MID-TERM PROGRESS REPORTS	REPORT CARDS ISSUED	STUDENT HOLIDAYS		
						LABOR DAY	STARTING DATE	ENDING DATE
1	45	August 5	October 7	September 8	October 13	FALL BREAK	October 8	October 8
2	45	October 11	December 17	November 10	January 5	THANKSGIVING BREAK	November 22	November 26
3	47	January 4	March 11	February 9	March 23	WINTER HOLIDAYS	December 20	January 3
4	43	March 21	May 19	April 20	May 25	KING HOLIDAY	January 17	January 17
						WINTER BREAK	February 21	February 21
						SPRING BREAK	March 14	March 18
						EASTER BREAK	April 15	April 18

Parent Teacher Conference Day – October 8, 2021 – 1:00 p.m. – 5:00 p.m.
(Schools closed for Students; Instructional Staff Report at 9:00 a.m.)
60% Days – December 17, 2021 & May 19, 2022

Inclement Weather Days – February 21 and April 15, 2022
Graduation – Friday, May 20, 2022

JULY							AUGUST – 19 DAYS							SEPTEMBER – 21 DAYS							OCTOBER – 20 DAYS							NOVEMBER – 17 DAYS							DECEMBER – 13 DAYS						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3	1	2	3	4	5	6	7							1	2																				
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	10	11	12	13	5	6	7	8	9	10	11			
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	17	18	19	20	12	13	14	15	16	17	18			
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	24	25	19	20	21	22	23	24	25					
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JANUARY – 19 DAYS							FEBRUARY – 19 DAYS							MARCH – 18 DAYS							APRIL – 20 DAYS							MAY – 14 DAYS							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
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